

UNCONFIRMED MINUTES OF THE 08<sup>th</sup> FACULTY STUDENT STAFF LIAISON COMMITTEE MEETING OF THE FACULTY OF LIVESTOCK, FISHERIES & NUTRITION HELD ON 05<sup>TH</sup> MAY 2022 VIA ZOOM.

**Participants**

Prof. (Ms.) CVL Jayasinghe	Dean / Faculty of Livestock, Fisheries & Nutrition
Dr. RGS Wijesekara	Head / Department of Aquaculture & Fisheries
Dr. (Ms.) RLDK Malkanthi	Head / Department of Applied Nutrition
Dr. (Ms.) PMHD Pathiraje	Head / Department of Food Science & Technology
Prof. (Ms.) ODAN Perera	Dept. of Food Science and Technology
Dr. (Ms.) JMKJK Premarathna	Dept. of Livestock & Avian Sciences
Dr. WMHK Wijenayake	Dept. of Aquaculture & Fisheries
Dr. (Ms.) HAT Perera	Dept. of Applied Nutrition
Dr. (Ms.) WAH Champa	Biostatistics Unit

**Student Representatives**

Mr. UC Kariyawasam	208039
Ms. AHMS Wijesinghe	208101
Mr. C. Praveen	208554
Ms. L.E.D. Madhuwanthi	178543
Madhawa Wishwantha	178098
Hirushi Lakshani	208136

**Excused**

**Student Representative**

Ms. J.R.B.G. Jayarathne	188029
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**Absentees**

Mr. WADV Weerathilake	Head / Department of Livestock & Avian Sciences
Dr. (Ms.) TUS Peiris	Officer-In-Charge/BSU
Dr. A Chandrasekera	Invitee
Ms. WMCA Wickramasinghe	Invitee

**Student Representatives**

Ms. UGGHI Udayarathna	208580
Ms. K.K.Dilshara	198514
Mr. W.A.K.T. Tharukirana	198577
Mr. D.M.I.P. Lakmal	198039
Ms. R.S. Umasha	198089
Ms. H.P.T.D. Wickramaratne	178096
Ms. W.A.H.S. Wickramarachchi	188080
Ms. M.D.M.S. Erandi	188519
Ms. A.K.S. Priyangika	188549
Ms. M.M.S. Karunanayaka	178042
Ms. C.N. Atthanayake	178510
Ms. KGD Kaushalya	168014
Mr. UASL Wimalaweera	168505
Ms. EMT Tharanga	168524

**In-attendance**

Mrs. SPAU Senarath	Assistant Registrar / FLFN
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MT. No.	MATTERS DISCUSSED	ACTION TO BE TAKEN BY
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08.00	<b>COMMENCEMENT OF THE FACULTY STUDENT STAFF LIAISON COMMITTEE (SSLC) MEETING</b>	
	The eighth meeting of the Faculty Student Staff Liaison Committee (SSLC) of the Faculty of Livestock, Fisheries & Nutrition (FLFN) was commenced at 10.00 am on 05 <sup>th</sup> May 2022 at the FLFN as an online meeting via zoom. The Dean chaired the meeting and welcomed the participants to the meeting.	
08.01	<b>ANNOUNCEMENTS</b>	
	There were no announcements	
08.02	<b>CONFIRMATION OF THE MINUTES</b>	
	The minutes of the 7 <sup>th</sup> meeting of the SSLC meeting were confirmed.	
08.03	<b>MATTERS ARISING FROM THE MINUTES OF THE 07<sup>TH</sup> MEETING</b>	
	<p><b>08.3.1 Reform the English Programme (Mt. No. 07.3.1)</b></p> <p>The Dean stated that the changes of English language skill development programmes have been done under AHEAD ELTA ELSE DP Faculty Project and the students would have the experience of the inauguration of Gavel Club. She further stated that 1st year students will also informed about the different activities conducted by the Gavel club to improve their English knowledge.</p> <p>First year students commented that they are happy with the English Programme conducted by the DELT.</p>	Dr. HP Gunawardana
	<p><b>08.3.2 Social Emotional Skills subject (Mt. No. 07.3.6)</b></p> <p>First year students stated that they are currently following Social Harmony &amp; Conflict Resolution course module and they further stated that this course module is very useful for them for their personal life.</p>	
	<p><b>08.3.3 Procedure of taking patent license for the products of students (Mt. No. 07.3.7)</b></p> <p>The Dean stated that the Innovation and Service Support Center (ISSC) will support the students how to write and apply for patent license. She further stated that the students can contact her and the Faculty will support the students those who need to get a patent for their product.</p>	



	<p><b>08.3.4 Continuous Assessment (Mt. No. 07.3.9)</b></p> <p>First year students stated that they have received the marks of the Continuous Assessment of most of the course units and few are remaining.</p>	All academic staff
	<p><b>08.3.5 Programme Review (Mt. No. 07.3.10)</b></p> <p>The Dean stated that the Programme Review Audit (Internal Review) is scheduled to be conducted and the academic staff of the Faculty will contact the students in order to get the students feedback for the preparation of all documents for the PR Audit.</p>	Coordinator/F QAC
	<p><b>08.3.6 Wi-Fi Facilities at Hostels (Mt. No. 07.3.11)</b></p> <p>The students stated that sometime the Wifi strength at the hostels is very slow. The Dean replied that she will contact Senior Assistant Registrar / CSU in order to improve the internet connection for the students</p>	Dean
	<p><b>08.3.7 Peer Counselling / Peer Mentoring (Mt. No. 07.3.13)</b></p> <p>The students stated that they are very much satisfied with the Mentoring Programme conducted by the FLFN.</p>	
<b>08.4</b>	<b>STUDENTS REQUESTS</b>	
	<p><b>1. Question</b> Commencement of 4<sup>th</sup> Year 2<sup>nd</sup> Semester Examination</p> <p><b>Answer</b> The examination of 4<sup>th</sup> year 2<sup>nd</sup> semester will be scheduled on 19<sup>th</sup> &amp; 20<sup>th</sup> of May 2022 and will be conducted as in-person. Scheduled dates for in-plant training were informed to the departments of the Faculty.</p>	Dean AR
	<p><b>2. Question</b> Commencement of 1<sup>st</sup> Year 2<sup>nd</sup> Semester Examination</p> <p><b>Answer</b> The timetable of the examination will be produced to the students for their comments in order to finalize it.</p>	Dean AR
	<p><b>3. Question</b> Commencement of Lectures for 1<sup>st</sup> Year Students</p> <p><b>Answer</b> The Faculty has already scheduled the Academic Calendar and once obtained approval from the Faculty Board, it will be published.</p>	



	<p><b>4. Question</b> Situation of 2<sup>nd</sup> year students after 20<sup>th</sup> May 2022</p> <p><b>Answer</b> The hostel facilities will be provided for the 4<sup>th</sup> year students from 21<sup>st</sup> May 2022 according to their request and 2<sup>nd</sup> year students should leave the hostels accordingly. The 4<sup>th</sup> year students will be asked to discuss with batch mates whether they need hostels during the period of examination. If the 4<sup>th</sup> year students do not request hostel facilities, the 2<sup>nd</sup> year students can further stay at hostels until examinations.</p> <p>The Assistant Registrar was requested to arrange a meeting with 4<sup>th</sup> year students.</p>	AR
	<p><b>5. Question</b> Internship Placements/Special assignment placements</p> <p><b>Answer</b> The Faculty decided to give the opportunity to the students to find out places by themselves. Accordingly, the students were requested to find out places for Internship Placements close to their home towns and the Faculty will support. If there are no places to be found, the Faculty will help to find out a place.</p>	
	<p>Dr. (Mrs.) HAT Perera, Faculty Mentoring Coordinator reminded 2<sup>nd</sup> and 3<sup>rd</sup> year students that this is their 10<sup>th</sup> week mandatory mentoring week and asked to make appointments with their mentors. She further asked 2<sup>nd</sup> and 3<sup>rd</sup> year students to meet their mentors physically as they are in the Faculty at the moment.</p>	

The meeting adjourned at 11.00 am.

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**Assistant Registrar**

Faculty of Livestock, Fisheries & Nutrition

17.09.2022

